

## CCT693, Spring '07

### Homework tasks, between classes 1 & 2

- 1.1 Establish reliable email account, access to email, automatic forwarding of UMass email account to the email account you actually use, access to WWW, connection to a printer, way of receiving & downloading attached files in WORD, way of reading PDF files, and schedule of checking email at least twice/week. Practice now if you're not already skilled and comfortable, because use of computer will be essential for collaboration between classes. (See <http://www.cct.umb.edu/competencies.html> for more details).
- 1.2 Send corrections of your contact information to [peter.taylor@umb.edu](mailto:peter.taylor@umb.edu).
- 1.3 Schedule first conference (office hour meeting) before 3/12. (See syllabus for rationale)
- 1.4 Read syllabus to get a first impression and email at least one question to [cct693@lists.umb.edu](mailto:cct693@lists.umb.edu).
- 1.5 Download and take a first look at Notes on Teaching/Learning Interactions (<http://www.faculty.umb.edu/693-07Notes.pdf>), Rubrics ([.../693-07Rubrics.pdf](http://www.faculty.umb.edu/693-07Rubrics.pdf)), and Course overview ([.../693overview.pdf](http://www.faculty.umb.edu/693overview.pdf))
- 1.6 Download and print out assignment check-list ([.../693checklist.pdf](http://www.faculty.umb.edu/693checklist.pdf))
- 1.7 Establish your PD workbook.
- 1.8 Download and take a first look at Visions of course from previous semesters ([.../693vision.pdf](http://www.faculty.umb.edu/693vision.pdf)).
- 1.9 (Optional) View evaluations from previous semesters (<http://www.faculty.umb.edu/pjt/portfoliocct693.html>)
- 1.10 Submit this sheet on 2/5 with completed items checked and questions.